



Durango Fire Protection District

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Special Board Meeting Tuesday, January 26, 2016 7:38 am DFPD Station One – Board Room

The Regular Board Meeting of the Durango Fire Protection District Board of Directors was called to order by President Kathy Morris at 7:38 am. Board members present for the Call to Order were: Kathy Morris, Joe Lloyd, Jim Barrett, Matt Leeder, Jerry Martinez and Patti Zink. Wayne Barger was absent. Staff members included Chief Hal Doughty, Deputy Chief Randy Black, Finance Director Eric Baker, HR Director Jodi Hayden, and Battalion Chief Mike Krupa. Legal Counsel Bud Smith was in attendance. Retired Chief Dan Noonan and retired Board member Bill Webbe were guests.

ADDITIONS TO THE AGENDA

DFPD Board Recognition - Bill Webbe

APPROVAL OF MINUTES

• December 8, 2015 Board Meeting

A motion was made by Joe Lloyd and seconded by Patti Zink to approve the December 8, 2015 meeting minutes as presented. Motion carried unanimously.

ANNOUNCEMENTS, PRESENTATIONS

Past DFPD Board member Bill Webbe was honored for his service to Hermosa Cliff FPD, Durango Fire & Rescue Authority and Durango Fire Protection District. We wish to thank Mr. Webbe for his contributions to the emergency services.

PUBLIC COMMENT

- There were none

REPORTS

- Financials. The financial report was provided by Finance Director Eric Baker.

A motion was made by Jerry Martinez and seconded by Matt Leeder to approve November and December 2015 financial reports as presented. Motion carried unanimously.

- Chief.

- Medical Billing. The medical billing company of Whittman Enterprises has been hired. The transition to the new company has been the smoothest they have ever experienced. Thank you goes to EMS Admin Patty Egger, EMS Chief Scott Sholes and Finance Director Eric Baker.
- Standards of Cover. Two DFPD volunteers have been engaged to assist with computer analysis of large data sets, logistics and GIS functions to complete Module 3 (of 6); station locations and response times. We are making meaningful progress while cleaning up some operational deficiencies that have been identified.
- Impact Fee Study. The company of RPI Consulting (Durango-based) has been awarded the contract for the Impact Fee Analysis. As soon as the contract is signed, the process of gathering information for study will begin.

- Board Committees. Chief Doughty asked the Board if they would be willing for serve on any of the DFPD committees. Each Board member volunteered:
 - Firefighters Fund: Jerry Martinez/Matt Leeder
 - Impact Fee: Patti Zink/Wayne Barger
 - Finance: Kathy Morris/Jim Barrett
 - Station 2 Project: Joe Lloyd/Jim Barrett

NEW BUSINESS

- Resolution 2016-1: A resolution establishing a time and place for Durango Fire Protection District regular and special meetings.

A motion was made by Jim Barrett and seconded by Patti Zink to adopt Resolution 2016-1. Motion carried unanimously.

- Resolution 2016-2: A resolution concerning the 2016 election of directors of DFPD.

A motion was made by Patti Zink and seconded by Jerry Martinez to adopt Resolution 2016-2 and appoint CJ Weaver as the Designated Election Official. Motion carried unanimously.

The election of directors is scheduled for May 3rd.

- Resolution 2016-3: A resolution establishing a non-profit corporation known as the Durango Fire Protection Firefighters Fund and its bylaws. There will be seven Board members overseeing the Fund.

A motion was made by Matt Leeder and seconded by Jim Barrett to adopt Resolution 2016-3. Motion carried unanimously.

- Consideration and possible action on issuing an RFP for architectural design of DFPD Station 2 rebuild project.

A motion was made by Patti Zink and seconded by Jim Barrett to approve moving forward with an architectural design of a new DFPD Station 2; and direct Chief Doughty to write an RFP to procure an architectural firm. Motion carried unanimously.

Chief Doughty will look at a firm that has experience in designing fire stations (as the lead architect); and, that firm will hire a Durango-based firm.

President Morris adjourned the meeting at 9:18 am.

Kathy Morris

Kathy Morris, President

2-23-16

Date

James Barrett Secy/Trea

Attest:

CJ Weaver

CJ Weaver, Executive Assistant