



# *Durango Fire Protection District*

*Administrative Offices* Phone 970-382-6001  
142 Sheppard Drive Durango, Colorado 81303 Fax 970-382-6018  
[www.durangofirerescue.org](http://www.durangofirerescue.org)

## **Regular Board Meeting Tuesday, September 27, 2016 7:30 am DFPD Station One – Training Room**

The Regular Board Meeting of the Durango Fire Protection District Board of Directors was called to order by President Kathy Morris at 7:30 am. Board members present for the Call to Order were: Kathy Morris, Joe Lloyd, Patti Zink, Wayne Barger, Matt Leeder, Jerry Martinez, and Andrew Miller. Staff members included Chief Hal Doughty, Deputy Chief Randy Black, Finance Director Eric Baker and HR Director Jodi Hayden. Legal Counsel Bud Smith was also in attendance.

### APPROVAL OF MINUTES

- August 23, 2016 Regular Board Meeting

*A motion was made by Joe Lloyd and seconded by Patti Zink to approve the August 23, 2016 Regular Meeting minutes as presented. Motion carried unanimously.*

### PUBLIC COMMENT

- There were none

### REPORTS

- Legal Counsel. The City is currently updating the Three Springs Development Agreement; it may be a good time for DFPD to recommend amendment to the impact fee provisions of the agreement. Edgemont will have to amend their impact fee agreement with DFPD; Twin Buttes has a clause in their agreement saying that they would accept increases/decreases deemed necessary by DFPD. The DMR Agreement will need to be amended by the County and DMR.

- Financials. The financial report was provided by Finance Director Eric Baker.

*A motion was made by Jerry Martinez and seconded by Wayne Barger to approve the August 2016 financial report as presented. Motion carried unanimously.*

- Chief.

- 2016 Budget. The draft of the DFPD 2016 budget was handed out to the Board. Data on line items for Health Insurance and Workman's Comp will not be available until late October or early November.

- Chaplain. After several discussions with Pastor CJ Alderton, DFPD is considering bringing on a team of people with extensive crisis counseling experience; to include military, emergency services and selected peer counselors to serve as first line of defense should issues arise within DFPD.

- 2016 SDA Conference. Board President Kathy Morris received the Special District Association's "Board Member of the Year" Award at this year's conference. Kathy is recognized for her unwavering and tireless efforts in making DFPD successful and our community a better place to live. Congratulations to Kathy; it is a well-deserved honor.

- Land Deals. An interested party wishes to purchase the three acres north of the fire station at 204 Highway 172. The Board declined to sell that property at this time.

### OLD BUSINESS

- Proposal for Impact Fees and Set Funding Levels. Many impact agreements include inflation price index with an automatic annual increase.

*A motion was made by Joe Lloyd and seconded by Patti Zink to accept the recommended fee schedule, calculate a 3% annual increase, and designate \$5 million to the capital projects fund; with the intent to revisit the rational nexus fee schedule in five years. Motion carried unanimously.*

- Breakfast Work Session with City Council. Chief Doughty requested an opportunity to have the DFPD Board meet with City Council to discuss the Station 2 project. City Manager Ron LeBlanc will work on scheduling a breakfast study session.
- Recommendation for Architectural Services. Three Architectural Firms were interviewed by the DFPD Architectural Committee for the new Station 2 project. Board members Andrew Miller and Matt Leeder recommended to the Board to hire Dewberry, Reynolds & Ash and Russell Engineering (both from Durango). Phase 1 will begin early October. The Board approved Chief Doughty to represent the Board during the conceptual drawing.

*A motion was made by Joe Lloyd and seconded by Patti Zink to appoint Chief Doughty as the Board's representative during the preliminary planning of the new fire station in order to stay within the desirable timeframe. Motion carried unanimously.*

- DFPD Properties. Florida Mosquito Control District (FMCD) expressed their desire to purchase 1.29 acres of land located behind Station 7 (204 Highway 172). Chief Doughty extended a price offer to the FMCD. If both the governing Board of the Durango Fire Protection District and Florida Mosquito Control District Board approve the terms for the sale and purchase of real property, Bud Smith will prepare a real estate contract. (The land on which the fire station currently stands will remain DFPD's property.)

*A motion was made by Matt Leeder and seconded by Joe Lloyd to approve the terms of sale for 1.29 acres to the Florida Mosquito Control District, located at 204 Highway 172; utilizing Legal Counsel Bud Smith to draw up the real estate contract and perform the legal work to ensure the sale of the property. Motion carried unanimously.*

NEW BUSINESS

- New DFPD Records Management. DFPD utilized High Plains (records management) for the last 10 years. However, the company is going out of business. After extensive research, DFPD will sign an eight-year contract with Image Trend. An autonomous records management company called Streamline will support the needs of the Fire Prevention Bureau.
- Drug and Alcohol Policy Revision. The Durango Fire Protection District Drug and Alcohol Policy revision was presented to the Board. The policy states that DFPD employees may be required to submit to a drug/alcohol screening whenever DFPD has a reasonable suspicion that an employee has violated any of the rules set forth within the policy.

*A motion was made by Wayne Barger and seconded by Jerry Martinez to approve the Durango Fire Protection District Drug and Alcohol Policy revision as stated. Motion carried unanimously*

- Resolution 2016-7. In support of La Plata County's Road and Bridge Initiative.
- A motion was made by Patti Zink and seconded by Jerry Martinez to approve the Durango Fire Protection District Resolution 2016-7 supporting the efforts of the La Plata County Commissioners to gain the necessary funding needed to ensure the safe and reliable infrastructure of roads and bridges within La Plata County; recognizing that DFPD relies on the use of La Plata County's roads and bridges for access in serving the residents and visitors during emergency and non-emergency responses. Motion carried unanimously*

EXECUTIVE SESSION


- There were no Executive Sessions requested by President Morris.

President Morris adjourned the meeting at 10:01 am.

  
Kathleen Morris, President

11/1/2016  
Date

Attest:

  
CJ Weaver, Executive Assistant